

U3A Mac and Ipad Users

Ipad For Beginnerπ

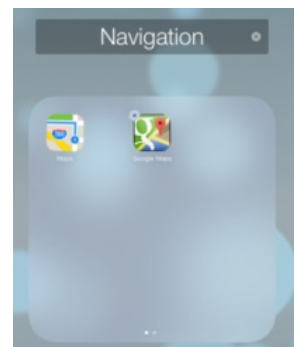
a 5 Week Course

Lesson 3 Creating Folders for Different Apps

When you start to use your iPad for more things, you will possibly find you will start to download more Applications (APPS). If you start to find you have many icons/Apps spreading across a few screens it's sometime difficult to find them quickly. A good way to deal with this is by grouping similar apps together and putting them into a folder

To create a folder all you need to do is tap and hold an app until they all start to jiggle, then drag the app over another app and release.

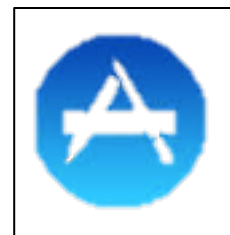
Your iPad will create a folder with both the apps in. The folder will be named according to the category of the apps it contains, but you can rename it as you like.



To finish Touch the Home Button

Task 1

- Tap on the APPs Store Icon
- Type in to the search bar (RH top corner on ipad microscope at the bottom of though page on iphone) *"4 Pics 1 Word"* and download to your home screen.
- Repeat process but this time *"Word Find Free"* download.
- Following the instruction above of how to Create a Folder
- Name the folder -Games



Task 2

- Tap on the safari icon and type <http://u3asapphire.wikispaces.com>
- Tap on the little arrow in the square in the top RH corner
- When the information box opens Tap on the + icon and find **ADD TO HOMESCREEN** then Tap **ADD**
- Repeat process for the following home pages <http://sapphireusers.wikispaces.com/home> and <https://www.facebook.com/Sapphireusers/>
- Make folder and call it -U3A sites

